# **Nicholas A. Hoffman**

**401 S. Emporia 316-265-5211 ext. 208**

Wichita, KS 67202 **wwrf.nhoffman@outlook.com**

SUMMARY OF QUALIFICATIONS

* U.S. Army veteran
* Extremely hard working and enjoys taking on new challenges
* EMT- First Responder certified
* Ambitious and energetic employee
* Self-motivated and diligent worker
* Very punctual with a strong work ethic
* Great attention to detail
* Eager and willing to accept any overtime opportunities available
* Comfortable working alone or in a team environment

WORK EXPERIENCE

* State of Kansas Road Maintenance Worker Winfield, KS 2016
* Maintained public roads and property by mowing, trimming and removing debris
* Operated commercial movers, trimmers and other heavy machinery

* Premiere Lawn & Landscaping Laborer Ottawa, KS 2014 – 2015
* Performed landscaping and yard maintenance for commercial and residential properties
* Built hardscape and other landscaping features per job specifications
* Blue Man Grill General Manager Branson, MO 2013 – 2014
* Managed front and back of house staff to ensure successful restaurant operation
* Oversaw all aspects of the operation including financials, ordering and employee management
* Glenwood RV Resorts Residential GM Marseilles, IL 2012 - 2013
* Managed a 3,200 acre RV park and all aspects of the residential side of the operation
* Involved in all aspects of daily operation including maintenance, leasing and vender contracts
* Handford Inn & Suites General Manager Urbana, IL 2009 - 2010
* Responsible for daily operations of the property including laundry, inventory, maintenance and front desk
* Managed hotel staff including hiring, scheduling and payroll distribution
* U.S. Army Platoon Sargent Fort Carson, CO 2001 - 2013
* Trained and prepared soldiers for combat readiness and operational training
* Managed a platoon of about 50 soldiers including all aspects of their day to day life

EDUCATION

* Emanuel’s Christian College M.S. Biblical Theory & Theology St. Louis, MO 2012
* Kansas Works Certification Gold Level Winfield, KS 2016
  + Math- Level 6
  + Reading- Level 6
  + Locating Information- Level 5